



## Minutes of Directors meeting held on 3<sup>rd</sup> September 2025

The meeting opened at 7.30pm Chair - Paul Howells.

### 1 Present

Paul Howells	Isobel Tustin	Jenny Shardlow	Jane Pedley
Mark Underwood	Charles O'Neill	Philip Hamilton	

### 2 Apologies

John Plavenieks	Suzy Firkin	David Stephenson	Bex Scott-Clegg
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### 3 Minutes of directors meeting held on 29<sup>th</sup> April 2025

3.1 Pending correction in last paragraph of Membership Report to: '*half* the minimum bednight fee', Isobel proposed approval of the minutes, seconded by Charles. All in favour.

### 4 Officer Reports

#### 4.1 Warden's Report

a) Plenty of activity in our Centre over the last two months and many improvements have been made. The water system is now completed and it has definitely been very successful bringing our water commitments up to date. The replacement tanks are working well and no blockages throughout the system. A tremendous water flow through the showers and I have been receiving excellent feedback from our user groups and individuals. I would especially thank directors, group leaders, volunteers and our newest affiliated leader for the work that they done over the last two months fixing, cleaning and repairing items in the Centre. The window boxes and the 60th anniversary trees look lovely.

b) I've sent out requested insurance cover information to group leaders for their organisation's leadership, ie Scouts and Cadet groups. It would be useful to put this on our web site.

c) The replacement lid for the ash bunker has been ordered. The new direction signs have not been put up yet, this will be completed on the working weekend. The scanning of our QR code appears not be working I will address this as a priority.

d) During risk assessment updating it was noted that our maximum bed capacity is 22. However in the past they had 2 more beds in Hebog and 2 beds in the office, and that was 26. People very regularly use the office to sleep so I am having a meeting with the local Fire Department to clarify this next week. The office has a fire door and appropriate fire direction signage, and he believes this will be no problem.



At the meeting it was agreed that sleeping capacity should be advertised as 22 + 2, pending the Fire Inspector's report.

e) The boot washing sink will be placed on a sturdy wooden base next to the outdoor tap to facilitate the removal of mud prior to being taken into the drying room.

f) Septic tank in the field is now empty and billed to the Treasurer. New pads for the defibrillator have been ordered by the Treasurer and sent to Jane to replace the out of date ones. Bill for the coal has come in again sent to our Treasurer. We have a good supply of coal and plenty of gas.

g) Please can individuals book now for the working weekend 10 / 12 October, a popular event to really make a difference to the centre. Looking forward to working with you.

**ACTION POINT – Jane to check wording on website and in handbook.**

It was agreed to display the Public Liability insurance policy document at the Centre and on the website.

**ACTION POINT - Charles to display insurance policy at the Centre, Jane to send it to Guy for website.**

#### 4.2 Treasurer's Report

In the absence of the Treasurer there was no report.

#### 4.3 Membership Report

a) We have had an application for membership from Mount Cook Adventure Centre, Matlock. As they would like to use the Centre for their staff training in early September, this application has been approved by email. Their membership pack is now in the post.

b) Fundraising: Our Crowd funding is now live on 'Just Giving'. I still have to set up the gift aid section which will allow 'Just Giving' to claim any gift aid on our behalf. We need to get it out now around our members past and present.

c) Centre maintenance: I have regouted both showers from shoulder height down, silicon sealed round the bottom and the grout of the lower tiles, this seems to have solved the leak problem.

There is a question as to whether the extractor fan is working. The motor seems to be running but there is very little suction, (cobwebs had built up on the outside). You can't feel any suction with your hand next to it. I believe it was Nigel who went while Emily was at the centre, and he said it was working.



Emily has donated her curtain poles and old curtains, so that they can be repurposed at the centre on the October work weekend.

The ceiling in Hebog needs investigation, as the section that had been cut out seems to be sagging or it could just be that tape on the join, I didn't want to poke, but there was new debris on the top bunk below it.

The outside Belfast sink needs to be moved back in place and somehow fixed so that it doesn't disappear.

d) Accounts: I am still keeping tabs on bank payments for use of the centre. These are up to date with the exception of one group. The 'family meet' has proved popular this year, with families in the centre for the majority of August. For a half centre, just the new immersion only being on seems to work well once the tank is hot. And the showers are now really powerful. A massive improvement.

e) At the meeting:

Isobel added that the Family Meet was very successful and raised about £600 in bednight fees. The water is very hot so it was agreed to display a warning notice in the bathroom.

**ACTION POINT – Charles to display hot water warning notice in showers.**

Charles asked for clarification over the rule of bringing dogs: it was confirmed that dogs should only be brought in exceptional circumstances, with the permission of the warden pending acceptance by all members of the group, and should not be allowed upstairs or in the kitchen. Clarification is needed on the website.

**ACTION POINT – Jane to check website and re-word as necessary.**

#### 4.4 Bookings Report

a) In the absence of the bookings secretary there was no report.

#### 4.5 Community Liaison Report

a) The valley has been especially busy with summer visitors, encouraged by the good weather. The situation with drivers following Satnav using the lane as a shortcut hasn't improved, and the local councillor is meeting with traffic officers to see what can be done. Camping by the quarry and in laybys over bank holiday was an issue, but there have been no reported problems at Gelli Iago other than a car parked on the lower car park during August, which was re-directed by the group staying there.

b) The Centre has been well used by affiliated groups since the Spring, and the August Family Meet well attended. I've continued to check between groups, and water the window boxes.



c) Plumbing works were completed in early July, and the plumber since returned to deal with a seepage from one of the water filters. He has phoned several times for feedback, I reported no problems so far, with positive comments from groups on the pressure in the showers. A scheduled daytime power cut last week meant no hot water for the group there, but they coped by heating cold water on the gas stove, and made phone calls using a mobile although having any signal depends on which provider is used.

d) All the remaining 60<sup>th</sup> Anniversary badges have now been sold, and there are only a few of the purple (Heather) ones left. They have remained popular, especially with Scout groups, so more will need to be ordered this Autumn.

e) At the meeting Jane asked whether groups staying at the Centre during a power cut should be compensated, as so much now depends on electricity. It was agreed to consider each case individually, and that the group staying during a recent all-day power cut would not qualify for a reduction as they were made aware in advance.

## **5 Lease Update**

5.1 The Lease is still with the lawyers. Paul will email Sharon to remind her.

**ACTION POINT – Paul to email Sharon.**

## **6 Completion of water supply upgrade and payment**

6.1 The water supply upgrade is completed and working, and the plumber's invoice is due.

6.2 In the absence of a finance report, Isobel checked the accounts and reported: £35,590.91 in the current account (including £46.82 interest received for August) and £8,078.89 in the interest account. It was agreed for Isobel to transfer £4,000 from the current to the interest account, but to ensure that there are sufficient funds to pay the outgoings.

## **7 Review of Articles of Association**

7.1 Paul and Philip will meet again by Teams to finalise suggested changes, and will circulate to directors for input.

**ACTION POINT – Paul to send Teams invite to Philip, then to circulate suggested changes in the Articles to directors.**

## **8 'Comms' Sub Group report: Fundraising update; Welsh language translation for website**

8.1 Isobel has created a Crowd Funding page and circulated to directors asking for a minimal donation to check that it is working correctly. The Gift Aid section needs finishing, which will enable 'Just Giving' to claim on our behalf. Isobel will re-circulate the page to directors.



**ACTION POINT – All directors to respond to Isobel’s email.**

- 8.2 A Welsh language option for the website has been suggested as the first step towards encouraging use by the local community / Welsh organisations, as recommended when seeking grant funding. Three options had been suggested for translation: a professional translation, a translation by the local Primary School, or approaching Helen Goddard a member of the Povey family who offered help with fundraising at a Zoom meeting held on 5<sup>th</sup> July. At that meeting it was agreed to spend time this year pursuing options for local community involvement, following Helen’s advice that this would be essential when applying for grants.
- 8.3 Options for translation and potential costs will be further investigated, as well as possible grant funding.

**ACTION POINT – Jane to investigate translation options, Philip and Paul to investigate funding.**

## **9 Badges and T Shirts**

- 9.1 The potential sale of T shirts was discussed, Paul showed examples including T shirts, pin badges and baseball caps displaying the logo, with prices. It was agreed that items showing the logo would be good publicity. There were mixed opinions among those present, due partly to setup costs and likely popularity among different age groups. It was agreed to survey members via the Bulletin and discuss at the next Open Meeting.
- 9.2 We currently have enough orange and purple badges left, so no need to order more yet.

## **10 Gelli Iago Farm Tenancy**

- 10.1 Paul reported that the NT have advertised Gelli Iago farm estate, which includes the valley fields from the lane corner down to Buarthau, to be leased out for to tenant farmers. The online advertisement states clearly that Gelli Iago house will continue to be leased to NMC, as in our renewed lease. Following a request from a potential tenant farming couple, a video call was arranged with Paul, Isobel and Jane to enable questions to be raised by both parties. During the call a good relationship was established, and the prospective tenants were made aware of the way in which the fields around the Centre are occasionally used for anniversary events and by SARDA for training purposes, with no objection to this continuing in the future.

## **11 Correspondence**

There was no correspondence to report.

## **12 Any Other Business**

There was no other business.



## 13 Date of next Meeting

13.1 The next meeting will be an Open Meeting to be held by Zoom on Tuesday 14<sup>th</sup> October at 7.30pm.

The following Directors meeting will be held by Zoom on Tuesday 18<sup>th</sup> November at 7.30pm.

The meeting closed at 9.05 pm.

## ACTION LOG

Action	Date raised	Owner	Due date	Status
Continue lease negotiations with NT	24/08/24	Paul, Suzy, Tony	Until lease is agreed.	Open
Reinstate photo of Arthur Stow	22/10/24	Bob James	By March meet	Open
Contact NT over solar panel installation	14/01/25	Paul	After lease is signed	Open
Ask NT for contact details of dam-builder – contact details are now with Charles.	27/11/24	Charles	19/03/25	Complete
Contact Charles and electrician about off peak meter – discussed with Nigel – we need to get the old meter removed and negotiate for a revised tariff as we are all electric now	29/04/25	Paul	ASAP	Complete
Replace ash bunker lid - Note in stock to be fitted over working weekend in October	29/04/25	Charles	ASAP	Complete
Calculate annual cost of using Stripe	29/04/25	Bex	30/06/25	New
Check heater in Siabod – heater was checked later in May and found to be working again.	29/04/25	Jane	ASAP	Complete
Claim Gift Aid	29/04/25	Bex	ASAP	New
Request rent payment invoice from NT – we will be invoiced with the outstanding rent once the lease is signed	29/04/25	Paul	ASAP	Complete
Contact plumber over water supply	29/04/25	Paul	ASAP	Complete
Check maximum number wording on website	03/09/25	Jane	ASAP	New
Display insurance policy and send to website	03/09/25	Charles and Jane	ASAP	New



## NANTMOR MOUNTAIN CENTRE ASSOCIATION

[www.nantmormountaincentre.co.uk](http://www.nantmormountaincentre.co.uk)

Display hot water notice in showers	03/09/25	Charles	Work weekend	New
Check website and handbook wording on dog policy	03/09/25	Jane	ASAP	New
Email Sharon re lease	03/09/25	Paul	ASAP	New
Teams meeting on changes to Articles	03/09/25	Paul and Philip	ASAP	New
Respond to Isobel's email re Crowdfunding	03/09/25	All directors	ASAP	New
Investigate Welsh language translation options	03/09/25	Jane	ASAP	New
Investigate funding for translation	03/09/25	Philip and Paul	ASAP	New